



**NOTICE OF INTENT TO AWARD**  
**REQUEST FOR PROPOSAL (RFP) NO. 58817010**  
**December 21, 2016**

The Iowa Department of Public Health (Department), Division of Health Promotion and Chronic Disease Prevention, Lucas State Office Building, Des Moines, Iowa 50319, announces its intent to award:

**Board Certified Behavior Analyst and Board Certified Assistant Behavior Analyst Grants Program**

to the following applicant(s):

Name	Anticipated Award Amount
DePalma, Kristy	\$2655
Ehn, Monica	\$3336
Lee, John	\$5250
Cobbs, Tina	\$953
Hawley, Sarah	\$1188
Grantham, Emily	\$2655
Mullins, Lauren	\$9975
Burggraft, Hayley	\$6651
Wilson, Caitlin	\$5085
Jorgensen, Kara	\$7105
Kunze, Josie	\$3625
Moody, Madeline	\$2835

As provided for in the RFP, this Notice of Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract is executed. If the apparent successful applicant fails to negotiate and execute a contract with the Department, in its sole discretion, the Department may revoke the notice and enter into contract negotiations with the next highest ranked applicant or withdraw the RFP. The Department further reserves the right to cancel the notice at any time prior to the execution of a written contract.

The evaluation records are open for public inspection.

Applicants not listed above will not be awarded a contract pursuant to RFP 58817010 Board Certified Behavior Analyst and Board Certified Assistant Behavior Analyst Grants Program. The posting of this notice of intent to award constitutes receipt of the adverse decision.

Pursuant to Section 1.29 of the RFP, applicants may appeal the adverse decision by filing a written appeal to IDPH within 10 working days of posting of the Notice of Intent to Award in accordance with 641 Iowa Administrative Code 176.8. Appeals shall be submitted in writing, return receipt requested, to Stacey Hewitt, Contract Administrator, Division of Administration and Professional Licensure, Iowa Department of Public Health, Lucas State Office Building, Des Moines, Iowa 50319-0075. Appeals must clearly and fully identify all issues being contested and ***demonstrate what procedures in the RFP were not followed***. In the event of an appeal, the Department will continue working with the successful applicant(s) pending the outcome of the appeal.

Thank you for participating in the competitive selection process. For information about this notice, please contact the undersigned.

Doreen Chamberlin

[Doreen.chamberlin@idph.iowa.gov](mailto:Doreen.chamberlin@idph.iowa.gov)